

## **ACTIVITY SPECIALIST, Juvenile Arthritis Warriors Camp**

### **Goal of Position:**

Under the direction of the camp director and other Arthritis Foundation staff, the activity specialist director oversees the Arthritis Foundation lead activities. Activity specialists help design and implement activities for campers throughout the week. Additionally, this role takes charge of the themes, skits and general silliness of camp, and ALL camp program activities, as well as serves as a floating volunteer or counselor.

### **General:**

The activity specialist director needs to have an understanding of juvenile arthritis and other childhood rheumatic diseases. Volunteers can be young adults who have a form of arthritis, past campers, health professionals who work in the rheumatology field, physical therapists, social workers and other individuals who are affected by arthritis. The activity specialist director reports to the camp director.

The activity specialist is in charge of supervising up to 5-10 campers during scheduled times and working alongside 1-2 additional activity specialists. They are also expected to act as floating camp counselors while not teaching their activities.

### **Experience Needed**

The activity specialist director must be at least 20 years of age and have served in a position at camp for two years or have equivalent experience. All volunteers involved with camp must complete a yearly background check and complete an interview process.

### **Responsibilities:**

Activity specialist directors are responsible for leading activities with the activity specialists to ensure a successful JA camp program.

### **Activity Specialist Director Responsibilities:**

- Serve as a mentor to all activity specialists
- Check in with activity specialists daily
- Encourage activity specialists to participate outside of their activities
- Call and welcome all activity specialists to the volunteer team
- Help plan volunteer training
- Help run camp activities
- Attend all committee and/or leadership meetings
- Assist with in-kind donations as needed

### **Time Commitment:**

This position requires planning time in addition to the camp session – specifics to be determined between the activity specialist director and Arthritis foundation staff. Camp is approximately 4 hours per day in this role, and as needed elsewhere from July 6-8<sup>th</sup>. All volunteers are required to attend the entire camp session and volunteer training.

## **MEDICAL DIRECTOR, Juvenile Arthritis Warriors Camp**

### **Goal of Position:**

Under the direction of the camp director and other Arthritis Foundation staff, the medical director provides supervision to the medical team while at camp. The medical director helps oversee camp nurses and assists camp doctors as needed.

### **General:**

The medical director needs to have an understanding of juvenile arthritis and other childhood rheumatic diseases and needs to have his/her medical license (nurse or physician). Volunteers can be health professionals who work in the rheumatology field, physical therapists, social workers or other health professional areas. The medical director reports to the camp director.

The medical director is in charge of supervising 2-3 medical team members.

### **Experience Needed**

The medical director needs to have experience in the field of rheumatology, be a licensed medical professional and provide individual malpractice insurance.

### **Medical Director Responsibilities:**

- Serve as a mentor to all health professionals on the medical team
- Review camper and volunteer medication administration records
- Help plan volunteer training
- Help facilitate "mandated reporter," self-harm and some risk management-related decisions
- Assist with planning intentional set programming
- Attend all committee and/or leadership meetings
- Assist with in-kind donations as needed

### **Time Commitment:**

This position requires planning time in addition to the camp session – specifics to be determined between the medical director and Arthritis foundation staff. Camp is July 6-8<sup>th</sup> and this role will need to be on call during all camp dates. All volunteers are required to attend the entire camp session and volunteer training.

## **MEDICAL TEAM MEMBER, Juvenile Arthritis Warriors Camp**

### **Goal of Position:**

Under the direction of the medical director, camp director and other Arthritis Foundation staff, medical team members will manage and monitor medication administration during the camp program as well as the health of campers and handling first aid emergencies as they occur.

### **General:**

The medical team member needs to have an understanding of juvenile arthritis and needs to have his/her medical license (nurse or physician). Volunteers can be health professionals who work in the rheumatology field, physical therapists, social workers or other health professional areas.

### **Experience needed**

The medical team member needs to have experience in the field of rheumatology or working with children, be a licensed medical professional and provide individual malpractice insurance.

### **Medical Team Member Responsibilities:**

- Assist with camp participant check-in and check-out
- Manage and monitor medication administration to assigned camp participants
- Review camper and volunteer medication administration records
- Work with camp participants to understand the medication they are taking and how to learn to take on their own (if applicable)
- Assist with running intentional set programming

### **Time Commitment:**

Camp is July 6-8<sup>th</sup>. All volunteers are required to attend the entire camp session and volunteer training.

## **HEAD COUNSELOR, Juvenile Arthritis Warriors Camp**

### **Goal of Position:**

Under the direction of the camp director and other Arthritis Foundation staff, head counselors provide the best examples to counselors through positive role modeling, including participating in all activities, keeping comments and attitudes positive, and ensuring camp is a safe and fun environment for all campers.

### **General:**

Head counselors need to have an understanding of juvenile arthritis and other childhood rheumatic diseases. Volunteers can be young adults who have a form of arthritis, past campers, health professionals who work in the rheumatology field, physical therapists, social workers and other individuals who are affected by arthritis. Head counselors report to the camp director.

According to the American Camp Association, a counselor must be at least 18 years of age and is held accountable for the well-being of their campers. Counselors must also be at least two years older than their campers.

### **Experience Needed**

Head counselors must be at least 20 years of age and have served in a position at camp for two years or have equivalent experience.

All volunteers involved with camp must complete a yearly background check and complete an interview process.

### **Responsibilities:**

Each counselor will be responsible for 5-10 campers for the duration of the JA camp program. **The counselor is responsible for his/her campers at ALL times** in addition to overseeing the cabin they are staying in. This includes all meals, activities and rest periods. Campers must be turned over to another camp staff member before a counselor can leave/take a break. Counselors will receive information about their assigned campers prior to camp.

### **Head Counselor Responsibilities:**

- Serve as a mentor to all counselors
- Help run counselor meetings every day
- Check in with counselors daily
- Call and welcome all counselors to volunteer team
- Help plan volunteer training
- Help run camp activities
- Attend all leadership meetings at camp and before camp

### **Time commitment:**

Camp is July 6-8<sup>th</sup> and counselors are expected to be present for all of camp. All volunteers are required to attend the entire camp session and volunteer training.

## **COUNSELOR, Juvenile Arthritis Warriors Camp**

### **Goal of Position:**

Under the direction of the camp director and other Arthritis Foundation staff, counselors provide the best examples to campers through positive role modeling, including participating in all activities, keeping comments and attitudes positive, and ensuring camp is a safe and fun environment for all campers.

### **General:**

Camp counselors need to have an understanding of juvenile arthritis. Volunteers can be young adults who have a form of arthritis, past campers, health professionals who work in the rheumatology field, physical therapists, social workers and other individuals who are interested in helping children living with arthritis or other childhood rheumatic diseases. Counselors report to head counselors and camp directors.

Camp counselors are in charge of supervising up to 5 - 10 campers. Counselors are responsible for their campers at all times and must accompany them to/from/at all activities unless handed over to a director/another counselor or parents (family camp). Counselors will assist in running activities (if applicable) and will engage campers during down times.

According to the American Camp Association, a counselor must be at least 18 years of age and is held accountable for the well-being of their campers. Counselors must also be at least two years older than their campers.

All volunteers involved with camp must complete a yearly background check and complete an interview process.

### **Experience Needed**

Camp counselors should have experience in working with children in some capacity. Experience with camps is recommended but not required.

### **Counselor Responsibilities**

Each counselor will be responsible for 5-10 campers for the entire camp session. **The counselor is responsible for his/her campers at ALL times.** This includes all meals, activities and rest periods. Campers must be turned over to another camp staff member before a counselor can leave/take a break. Counselors will receive information about their assigned campers prior to camp.

### **Time commitment**

Camp is July 6-8th. All volunteers are required to attend the entire camp session and volunteer training.

## **PHOTOGRAPHER, Juvenile Arthritis Warriors Camp**

### **Goal of Position:**

Under the direction of the camp director and other Arthritis Foundation staff, photographers will help document the camp program. Photographers are also asked to help throughout the camp program on an as-needed basis.

### **General:**

Photographers need to have an understanding of working with children. Volunteers can be young adults who have a form of arthritis, past campers, health professionals who work in the rheumatology field, physical therapists, social workers and other individuals who are interested in helping children living with arthritis or other childhood rheumatic diseases. Photographers report to the camp director.

Photographers must be at least 18 years of age. All volunteers involved with camp must complete a yearly background check and complete an interview process.

### **Experience Needed**

Photographers should have experience with photography and working with children.

### **Photographer Responsibilities**

Photographers are responsible for rotating through activities for the duration of the camp program. They should do their best to ensure that every participant is represented. Photographers will follow up after camp and provide the Arthritis Foundation with their photos.

### **Time Commitment**

Camp is July 6-8th. All volunteers are required to attend the entire camp session and volunteer training.